

February 3, 2025

**OFFICE ORDER**

No. 009  
Series of 2025

**SUBJECT : RECONSTITUTION OF THE STATEMENT OF ASSETS, LIABILITIES,  
AND NET WORTH (SALN) REVIEW AND COMPLIANCE COMMITTEE**

Pursuant to CSC MC No. 10, series of 2006 as amended by CSC MC No. 3, series of 2013, the Statement of Assets, Liabilities, and Net Worth (SALN) Review and Compliance Committee is hereby reconstituted to be composed of the following:

Position	Designation
Deputy Executive Director/ OIC	Chairperson
Chief Administrative Officer	Vice-Chairperson
Supervising Administrative Officer	Member
Section Head, HRMDS	Member
Section Head, Records Mgt. Section	Member

The Committee shall evaluate the yearly submitted SALN forms to determine whether said statements have been properly accomplished. It shall also submit to the Executive Director and CSC a list of employees in alphabetical order, who:

- Filed their SALNs with complete data;
- Filed their SALNs with incomplete data; and
- Did not file their SALNs.

They shall perform the function inherent to their designations in addition to their duties and responsibilities without additional compensation.

This Order supersedes other issuances inconsistent herewith and shall remain in force until revoked in writing.

  
**ARNOLD "ALI" I. ATIENZA**  
Executive Director