

Department of Agriculture
PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY
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INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2022

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
	Electrification of Biotech Building and Transfer of Line of FPUL	Research Division	Yes	Public Bidding	4th Quarter of 2021		January 2022 or upon approval of GAA 2022		GoP - GAA 2022	10,000,000.00		10,000,000.00	Installation of post and electric line along FPUL and Biotech Buildings.
	Procurement of Common-Use Office Supplies and Equipment	All Divisions	No	Direct Contracting	January - December 2022				GoP - GAA 2022	4,673,318.07	4,673,318.07		APP CSE was already submitted to PS-DBM on September 17, 2021.
	Procurement of Non-Common-Use Office Supplies and Equipment	All Divisions	No	Small Value Procurement	January - December 2022				GoP - GAA 2022	904,195.00	904,195.00		Non-common use supplies and equipment not available at PS-DBM.
	Procurement of Fuel, Oil, Lubricants, and Toll & Parking Fees	All Divisions	No	Direct Contracting (w/ existing fleet card)	January - December 2022				GoP - GAA 2022	1,313,000.00	1,313,000.00		All vehicles were enrolled in shell fleet card and RFIDs of toll gate operating companies.
	Procurement of Agricultural, Laboratory, and Scientific Supplies and Materials	FUTD & Research Division	No	Small Value Procurement	1st Quarter 2022	1st Quarter or 2nd Quarter of 2022			GoP - GAA 2022	761,420.00	761,420.00		For the operation of FPUL and Biotech Laboratories.
	Procurement of Protective Gears for Technical Personnel	TAD	No	Small Value Procurement	January - April 2022				GoP - GAA 2022	980,000.00	980,000.00		For the operation of FPUL and Biotech Laboratories.
	Conduct of Technology Training for PhilFDA Technicians	TAD	No	Small Value Procurement	March - September 2022				GoP - GAA 2022	400,000.00	400,000.00		Procurement of training kit, supplies and materials, communication and transportation services.
	Packaging of Different Information Materials & Procurement of Different Promotional and Exhibit Materials	TAD	No	Small Value Procurement	January - December 2022				GoP - GAA 2022	230,000.00	230,000.00		Procurement of tools, materials, exhibit materials and other promotional items.
	Courier/Mailing/Hauling/Freight/Postage Services	All Divisions	No	Small Value Procurement	As need arises				GoP - GAA 2022	654,400.00	654,400.00		Services for forwarding of mails, parcels, and other communication documents to other offices.
	Procurement of Cell Cards and Newspapers Subscription	All Divisions (for cell cards) FTUD for newspaper	No	Shopping 52.1b	January - December 2022				GoP - GAA 2022	343,400.00	343,400.00		Monthly subscription of newspaper by FUTD, and cell cards allowance for entitled personnel of the agency.
	Repair and Maintenance of Motor Vehicles	AFMD/FUTD /TAD	No	Small Value Procurement	As need arises				GoP - GAA 2022	953,000.00	953,000.00		Change oil, and other minor repair of agency vehicles.
	Repair and Maintenance of Equipment	All Divisions	No	Small Value Procurement	As need arises				GoP - GAA 2022	515,500.00	515,500.00		Repair and maintenance of aircon units, copier, lab equipment, etc.
	Repair and Maintenance of Building	FUTD	No	Small Value Procurement	As need arises				GoP - GAA 2022	90,000.00	90,000.00		Minor repair of FPUL Building
	Calibration of Laboratory Equipment	FUTD & Research Division	No	Small Value Procurement	As need arises				GoP - GAA 2022	255,000.00	255,000.00		Regular calibration of laboratory equipment.
	Fumigation and Pest Control Services	FUTD & Research Division	No	Small Value Procurement	As need arises				GoP - GAA 2022	80,000.00	80,000.00		Sanitation in the agency laboratories.

	Procurement of Janitorial Services	AFMD	No	Public Bidding	January - December 2022	GoP - GAA 2022	1,526,400.00	1,526,400.00		Public bidding will be resorted if contract of the current janitorial service provider is not renewed due to failing mark in/poor assessment.
	Procurement of Security Services	AFMD	No	Public Bidding	January - December 2022	GoP - GAA 2022	3,478,500.00	3,478,500.00		Security Services bidding process will be conducted by the Department of Agriculture-OSEC.
	Conduct of Various Capability Enhancement Trainings/Seminars/Workshops	AFMD	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	805,000.00	805,000.00		Trainings/Seminars/Workshops on BAC, GAD, Year-End Assessment, Values Orientation, etc.
	Conduct of Capability Enhancement Training of Planning Personnel	Planning Division	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	400,000.00	400,000.00		Various training of M & E and statistical analysis.
	Conduct of Capability Enhancement Training of Regulatory Personnel	Regulatory Division	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	250,000.00	250,000.00		Refresher course on fiber inspection, Assessment Workshop, etc.
	Food, Venue and Accommodation of Various Planning Activities	Planning Division	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	784,000.00	784,000.00		Conduct of Management Review, Assessment Workshop, QMS, etc.
	Supply/provision of food and venue for the conduct of training, meetings, and workshops (Climate - Responsive Abaca Farm Under Coconut Project)	TAD	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	100,000.00	100,000.00		
	Supply/provision of food and venue for the conduct of training, meetings, and workshops (Fibercrop Technology Transfer on Seed-Derived Planting Material Production)	TAD	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	100,000.00	100,000.00		
	Supply/provision of food and venue for the conduct of training, meetings, and workshops (Abaca Disease Management Division)	TAD	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	100,000.00	100,000.00		
	Supply/provision of food and venue for the conduct of training, meetings, and workshops (Cotton Development Program)	TAD	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	700,000.00	700,000.00		
	Supply/provision of food and venue for the conduct of training, meetings, and workshops (Support to Other Fibercrop Production with Area Validation)	TAD	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	100,000.00	100,000.00		
	Supply/provision of food and venue for the conduct of training, meetings, and dialogues (Establishment/Maintenance of Abaca Farm under Coconut Areas)	TAD	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	100,000.00	100,000.00		
	Supply/provision of food and venue for the conduct of training, meetings, and dialogues (Technology Training for PhilFIDA Technicians)	TAD	No	Small Value Procurement	March - September 2022	GoP - GAA 2022	1,800,000.00	1,800,000.00		
	Supply of Venue and Food for Conduct of Meeting/Dialogues	TAD	No	Small Value Procurement	March - September 2022	GoP - GAA 2022	208,000.00	208,000.00		Project collaboration with LGU, Private Sector and AMAS.
	Conduct of In-House Review/Planning Workshop	Research Division	No	Small Value Procurement	Jun-22	GoP - GAA 2022	424,000.00	424,000.00		Lease of venue including food and accommodation.

Provision of Foods and Other Incidental Expenses (Small Meetings)	All Divisions	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	522,000.00	522,000.00		
Professional Fees, Honorarium, Representation, Membership to Organization	All Divisions	No	Direct/Small Value	January - December 2022	GoP - GAA 2022	745,892.00	745,892.00		Hiring of COS/JO is not included.
Professional Fees and Honorium for Technical Assistance Trainings	TAD	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	540,000.00	540,000.00		Speakers, Resources Persons for various trainings.
Notarial Services	All Divisions	No	Shopping 52.1b	January - December 2022	GoP - GAA 2022	190,500.00	190,500.00		Notarization of government contracts.
Procurement of Potable Drinking Water	All Divisions	No	Shopping 52.1b	January - December 2022	GoP - GAA 2022	40,000.00	40,000.00		
Advertising/Publication Services	Regulatory Division/Research Division	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	350,000.00	350,000.00		Advertisement/Publication of PNS, Research, etc.
Printing and Binding Services of Regulatory Documents	Regulatory Division	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	750,000.00	750,000.00		Printing of PNS, Directory, Accountable Forms, etc.
Printing and Binding of Information, Educational and Communication Materials	TAD	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	710,000.00	710,000.00		Printing of technoguides, etc.
Printing of 101 Files, Statistical Bulletin, Research Publication	AFMD, Research, Planning	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	110,000.00	110,000.00		
Rental of Copying Machine	AFMD	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	216,000.00	216,000.00		
Covid Response Expenses and Health and Safety Supplies, Materials and Equipment	All Divisions	No	Small Value Procurement	January - December 2022	GoP - GAA 2022	770,350.00	770,350.00		Covid test, drug test, medical check-up, etc.
						TOTAL	MOOE	CO	
						37,973,875.07	27,973,875.07	10,000,000.00	
						TOTAL AMOUNT FOR PROCUREMENT OF GOODS AND SERVICES			
						TOTAL AMOUNT FOR PROCUREMENT OF INFRA PROJECTS			
						1,118,955.00	1,118,955.00		
						4% LUMP SUM UNDER MOOE FOR EMERGENCIES OR CONTINGENCIES			
						GRAND TOTAL	39,092,830.07	29,092,830.07	10,000,000.00

Prepared by:


JOEL B. BARQUILLA
 Head Secretariat
 Bids and Awards Committee

September 29, 2021

Recommended by:


JOSE L. CATALA
 Chairperson
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Approved by:


KENNEY T. COSTALES
 Executive Director III/HoPE