

Republic of the Philippines
PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

DA JUL-16-2025 01:36PM

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY in the CSC website:

MARIO O. GARCIA, CPA, MAA
HRMO

Date: July 16, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE OFFICER V	PHILFIDAB- ADOF5-24-2014	18	51,304	Bachelor's degree relevant to the job	8 hours of relevant training	2 year of relevant experience	CS (Professional) Second Level Eligibility		Central Office (Administrative, Financial, and Management Division - Budget Section)
2	ADMINISTRATIVE OFFICER V	PHILFIDAB- ADOF5-25-2014	18	51,304	Bachelor's degree relevant to the job	8 hours of relevant training	2 year of relevant experience	CS (Professional) Second Level Eligibility		Central Office (Administrative, Financial, and Management Division - Management Section)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 28, 2025**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Work Experience Sheet (WES);
3. Performance rating **in the last rating period** (if applicable);
4. Photocopy of certificate of eligibility/rating/license;
5. Photocopy of Transcript of Records;
6. Certificate of Unit Earned (COE); and
7. Training certificates

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QUALIFIED APPLICANTS are advised to submit their applications through the link provided below:

MARIO O. GARCIA, CPA, MAA
Chief Administrative Officer
<https://tinyurl.com/July2025Publication2>

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.