

Procedure for Availing PhilFIDA To **FUTD Laboratory Services**





ONLINE REQUEST



VERIFICATION



ASSESSMENT



PAYMENT



STEP 1

Click the link or scan the QR Code to view the laboratory's complete list of services.



Click the link or scan the QR Code to fill-out the Microsoft form to request FUTD laboratory services

https://bitly.ws/38ttW



Other inquiries regarding laboratory services should directed futd@philfida.da.gov.ph.

STEP 2

Please wait for verification form, which will be sent to your email.



- Double check the details provided in the verification form and sign in the Conforme portion.
- Return the completed verification form

Coordinate with the staff

in charge to request an appointment if you prefer a face-to-face transaction.

STEP 3 **FACE TO FACE TRANSACTION**

Submit your sample together with your duly signed verification form through face-to-face transaction for validation and assessment. The staff in charge will evaluate if your sample conforms to specification requirement.

COURIER SERVICE

Send the sample and the duly signed verification form through your preferred courier, to:

PHILFIDA-FUTD C/O **CONCEPCION D. JOCSON** PhilFIDA-FPUL, BAI Compound Visayas Ave. Quezon City

Note: Customer shoulders the shipping fee

Wait for a notification from the staff in charge if your sample has been received.

STEP 4

WALK-IN TRANSACTION

Pay the full amount indicated in the laboratory service request form, and the staff in charge will provide an acknowledgement receipt. The official receipt will be released together with the issuance of laboratory test results.

ONLINE TRANSACTION

· Coordinate with the staff in charge if you opt to choose online transactions for your convenience.

DISCOUNT

Students avail may themselves the of discounted rate on testing fees upon presentation of a valid school ID.

STEP 5: RELEASING OF TEST REPORT

- Test reports are released to the customer/client through e-mail, written in the laboratory service request form, and/or pick-up.
- Scan the QR code or fill-out the CSF form available in the laboratory.
- Complete the customer satisfaction feedback form (CSF) to share your experience with us.





	Fiber samp		(Kgl/g.m		(%)
B. Physic	al Properties		Tensile stre	urth	Dongation
Results of A. Fiber I	Analysis: dentification	No.			
Nature of Req		1			
Source		1			
Kind of Sampl		i			
Requesting Ap Address	pency/Person	1			
				D REPORT No. REPORT No.	
i ()	FIBER CHARACTERIZATION			Page	1 of 2
	LABORATORY SERVICES RESULT			Effectivity	02 May 2022
	Fiber Utilization and Technology Division			M Revision No.	0
	PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY			Document II	FO-QFLS-02