

Regulatory



Republic of the Philippines  
Department of Agriculture  
**PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY**  
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**MEMORANDUM** *NO. 035*

**To :** All Regional Directors and OICs

**From :** **KENNEDY T. COSTALES**  
Executive Director

**Date :** **March 1, 2018**

**Subject :** **Strict Implementation on the Issuance of Permit to Transport Fibers (PTF)**

It has come to our attention that Fiber Inspectors and other authorized personnel are not following the protocol on the issuance of PTF. We found that most of the approved permit applications were not properly filled up, some expired PTF was still used to accompany shipments and the Control Number of PTF accountable form were repeatedly used.

This office will not tolerate this malpractice to prevail and it has to stop. Therefore, we reiterate for emphasis that you should observe and follow the provision stated under Section 1, Chapter IV of FIDA A.O. No. 1 Series of 1999, that:

*" No person shall ship or transport fiber, whether baled or loose, from one province to another within the Philippines unless a Permit To Transport (PTF) covering such fibers is issued by the Regional Director or his authorized representative having jurisdiction of the place of origin of the fiber to be shipped."*


*"The application for such permit shall specify the (1) shipper, (2) kind of fiber, (3) grade, (4) volume, (5) province of origin, (6) name and address of the consignee, and (7) carrier."*

*"A PTF shall be issued for a single shipment to one consignee. It is automatically cancelled five days after the date of issuance if the shipment has not materialized."*

*"All fibers transported must be acknowledged at destination by the recipient/consignee and attested by a FIDA Inspector having jurisdiction over the area on the PTF accompanying such shipment."*

Moreover, please be reminded of the directive during the 2018 Mancon in Butuan City to check and verify the shipments before the approval of its PTF. Fiber Inspectors should not allow the unloading and the classification and grading of the cargo if it has no accompanying legitimate and properly accomplished PTF. You are also directed to assign personnel to issue PTF in areas where there are no assigned Fiber Inspectors. Special Order shall be issued by the Central Office to the competent personnel that you recommend to perform this particular task.

Strict compliance is hereby enjoined

  
**KENNEDY T. COSTALES**  
Executive Director

