



REQUEST FOR QUOTATION

RFQ No. 028-2025

The Philippine Fiber Industry Development Authority (PhilFIDA), thru its Bids and Awards Committee (BAC) invites all manufacturers, suppliers and distributors to send their sealed bids/quotations within six (6) calendar days from publication hereof, for the supply/delivery of the items enumerated below:


Contracts	Qty.	Unit	Description	Approved Budget (PhP)	Place of Delivery
PR No.: 25-04-301	3	units	Rental/Lease of Black & White Multi-Function Copier Specifications: - Unlimited Service Call - Free Spare Parts Replacement - Worry Free (maintenance for the duration of the contract) - Free machine consumables such as toner, drum, developer (except copy paper) - Free monthly preventive maintenance - With 1% Spoilage Allowance - Inclusive of 20,000 pages P19,167/mo x 12 months = P230,004.00	230,004.00	PhilFIDA, 3 rd Floor, ATI Building, Elliptical Road, Diliman, Quezon City; PhilFIDA-COA, 2 nd Floor, DA-PCAF Bldg., Department of Agriculture Compound, Diliman, Quezon City; PhilFIDA-Fiber Processing Utilization Laboratory, BAI Compound, Visayas Ave., Brgy. Vasra, Quezon City
TOTAL PhP				230,004.00	

Interested bidders must be included in the registry of manufacturers/ suppliers/ distributors in the PhilGEPS. Please submit your **Bid/ Quotation, PhilGEPS Certificate, Mayor's/ Business Permit and duly signed & notarized Omnibus Sworn Statement** in a sealed envelope addressed to Mr. Victor Y. Romano. Information relating to examination, evaluation and comparison of price quotations shall be confidential.

Deadline for submission of quotation: **May 9, 2025** at PhilFIDA, Fiber Processing and Utilization Laboratory, BAI Compound, Visayas Ave., Brgy. Vasra, Quezon City.

This document and the Purchase Request can be viewed and downloaded in the link:
<https://philfida.da.gov.ph/bids-and-awards/>

For inquiries, please call BAC Secretariat at Telephone No. 8531-7854 or 09189402419.



JOEL B. BARQUILLA
Chairperson

