PURCHASE REQUEST

Fund Cluster 101 Philippine Fiber Industry Development Authority **Entity Name:** 25- 05- 398 PR No.: Office/Section: **Date:** May 21, 2025 Responsibility Center Code: **AFMD** Stock/ Unit **Total Cost** Quantity Unit **Item Description Property** Cost No. 1,202,400.00 Food, venue and accommodation for 167 pax the conduct of Capacity Building/ **Development of PhilFIDA Central** Office and Region IV Employees AFMD - Budget Section
Earmark No: WW-VI- 014 3-day and 2-night stay on July 2 - 4, 2025 Valid Until: Initial: Meals (Managed Buffet): July 2 - Lunch - PM Snacks - Dinner July 3 - Full board meal July 4 - Breakfast - Packed Lunch PHILIPPINE FIRER INDUSTRY DEVELOPMENT ANTHORITY Free use of function hall good for 167 pax Max of 4 pax/ room arrangement Free use of whiteboard marker and eraser, good quality sound system, microphones, projector and projector screen w/ free flowing coffee, tea, mints w/ capacity building amenities swimming pools, basketball court, etc. w/ complimentary Wi-Fi within Region III or Region IVA P 1,202,400.00 **TOTAL** Purpose: For the conduct of Capacity Building/Development of PhilFIDA Central Office and Region IV employees on July 2 - 4, 2025. Approved by: Requested by: **Signature** ENGR. RAMIL B. BARCELONA, MPA MARIO/O. GARCIA, CPA, MAA **Printed Name** OIC, Deputy Executive Director Chief, AFMD Designation