



REQUEST FOR QUOTATION

RFQ No. 013-2025

The Philippine Fiber Industry Development Authority (PhilFIDA), thru its Bids and Awards Committee (BAC) invites all manufacturers, suppliers and distributors to send their sealed bids/quotations within six (6) calendar days from publication hereof, for the supply/delivery of the items enumerated below:

Contracts	Qty.	Unit	Description	Approved Budget (PhP)	Place of Delivery
PR No.: 25-02-144	1	lot	Supply and Delivery of Office Supplies		<i>PhilFIDA, 3rd Floor, ATI Building, Elliptical Road, Diliman, Quezon City</i>
	250	bot	Alcohol, 500ml	12,500.00	
	200	pcs	Ballpen Black	2,000.00	
	200	pcs	Ballpen Blue	2,000.00	
	40	pack	Battery dry cell, AA, 2pcs per pack	800.00	
	40	pack	Battery dry cell, AAA, 2pcs per pack	800.00	
	50	box	Clip Backfold, 19mm	600.00	
	50	box	Clip Backfold, 25mm	750.00	
	50	box	Clip Backfold, 3mm	900.00	
	6	box	Envelope Documentary, A4	5,700.00	
	6	box	Envelope, Mailing, White	2,820.00	
	100	box	Fastener, Metal	9,500.00	
	3	box	Folder Pressboard, White, Legal	1,950.00	
	100	pcs	Marker, permanent, black	1,100.00	
	100	pcs	Marker, permanent, blue	1,100.00	
	70	pcs	Notepad, stick on, "2x3"	1,400.00	
	100	pcs	Notepad, stick on, "3x3"	2,200.00	


100	pcs	Notepad, stick on "3x4"	2,500.00
10	box	Rubber band No. 18	1,400.00
200	pcs	Signpen, Extra fine tip, 0.7, Black	13,000.00
200	pcs	Signpen, Extra fine tip, 0.7 Blue	13,000.00
24	pcs	Stapler, standard type	9,600.00
14	pcs	Tape Dispenser table top	1,680.00
60	roll	Tape Transparent 24mm	1,500.00
60	roll	Tape Masking 24mm	1,920.00
100	roll	Trash bag, XXL	8,500.00
TOTAL PhP			99,220.00

Interested bidders must be included in the registry of manufacturers/ suppliers/ distributors in the PhilGEPS. Please submit your **Bid/ Quotation, PhilGEPS Certificate, Mayor's/ Business Permit and duly signed & notarized Omnibus Sworn Statement** in a sealed envelope addressed to Mr. Victor Y. Romano. Information relating to examination, evaluation and comparison of price quotations shall be confidential.

Deadline for submission of quotation: **March 21, 2025** at PhilFIDA, Fiber Processing and Utilization Laboratory, BAI Compound, Visayas Ave., Brgy. Vasra, Quezon City.

This document and the Purchase Request can be viewed and downloaded in the link: <https://philfida.da.gov.ph/bids-and-awards/>

For inquiries, please call BAC Secretariat at Telephone No. 8531-7854 or 09189402419.


JOEL B. BARQUILLA
 Chairperson

