Appendix 60

PURCHASE REQUEST

Entity Name: **Philippine Fiber Industry Development Authority** **Fund Cluster 101**

Office/Section: AFMD	**PR No.: 25-02-144** **Responsibility Center Code:**	**Date: February 26, 2025**

Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Bot	Alcohol, 500ml	250	50.00	12,500.00
	pcs	Ballpen Black	200	10.00	2000.00
	pcs	Ballpen Blue	200	10.00	2000.00
	pack	Battery dry cell, AA, 2pcs per pack	40	20.00	800.00
	pack	Battery dry cell, AAA, 2pcs per pack	40	20.00	800.00
	box	Clip Backfold, 19mm	50	12.00	600.00
	box	Clip Backfold, 25mm	50	15.00	750.00
	box	Clip Backfold, 3mm	50	18.00	900.00
	box	Envelope Documentary, A4	6	950.00	5,700.00
	box	Envelope, Mailing, White	6	470.00	2,820.00
	box	Fastener, Metal	100	95.00	9,500.00
	box	Folder Pressboard, White, Legal	3	650.00	1,950.00
	pcs	Marker, permanent, black	100	11.00	1,100.00
	pcs	Marker, permanent, blue	100	11.00	1,100.00
	pcs	Notepad, stick on, "2x3"	70	20.00	1,400.00
	pcs	Notepad, stick on,"3x3"	100	22.00	2,200.00
	pcs	Notepad, stick on "3x4"	100	25.00	2,500.00
	box	Rubber band No. 18	10	140.00	1,400.00
	pcs	Signpen, Extra fine tip, 0.7, Black	200	65.00	13,000.00
	pcs	Signpen, Extra fine tip, 0.7 Blue	200	65.00	13,000.00
	pcs	Stapler, standard type	24	400.00	9,600.00
	pcs	Tape Dispenser table top	14	120.00	1,680.00
	roll	Tape Transparent 24mm	60	25.00	1,500.00
	roll	Tape Masking 24mm	60	32.00	1,920.00
	roll	Trash bag, XXL	100	85.00	8,500.00
	xxxx	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxxxxxxx
		Charged to PhilFIDA Fund		**TOTAL**	**P 99,220.00**

Purpose: For PHILFIDA Official use.

	Requested by:	**Approved by:**
Signature		
Printed Name	**MARIO O. GARCIA, CPA, MAA**	**Engr. RAMIL B. BARCELONA**
Designation	**Chief - AFMD**	**OIC – Deputy Executive Director**

PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY
CENTRAL OFFICE
BIDS AND AWARDS COMMITTEE
RECEIVED
DATE: 03/03/25
BY:
BAC SECRETARIAT

BIDS AND AWARDS COMMITTEE
Date: 03/03/25
Purchase Request No. 25-02-144
Budget is within: AFMD (Division)
Approved 2025 PPMP-AFD PHILFIDA FUND
BAC Secretariat: