



Republic of the Philippines  
 Department of Agriculture  
**PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY**  
**Regional Office V**

Bicol University Compound, Legazpi City 4500  
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**REQUEST FOR QUOTATION**  
**RFQ No. 002-2025A**

The Philippine Fiber Industry Development Authority (PhilFIDA), thru its Bids and Awards Committee (BAC), invites all service providers to send their sealed price quotations, within five (5) calendar days from publication hereof, **Supply and Delivery of Labor and Materials for the Repair and Maintenance of one (1) unit Thermo Scientific Multiscan Microplate ELISA Reader stationed at PhilFIDA R05, Bicol University Compound, Legazpi City**, with the following scope of works:


Project Title & Description	Approved Budget for the Contract (PhP)	Place of Delivery
<p>Supply and Delivery of Labor and Materials for the Repair and Maintenance of <b>one (1) unit Thermo Scientific Multiscan Microplate ELISA Reader</b> stationed at PhilFIDA R05, Bicol University Compound, Legazpi City.</p> <p>Scope of Works:</p> <ul style="list-style-type: none"> <li>- Checking and cleaning of unit</li> <li>- Replacement of cogged belt (T2.5/600 6mm)</li> <li>- Instrument Diagnostics</li> <li>- Functional and Performance Test</li> </ul> <p>Delivery Period: 3 months after receipt of Job Order Letter            Warranty: three (3) months warranty on parts and service.</p>	50,000.00	PhilFIDA R05, Bicol University Compound, Legazpi City

Please quote your best offer for the above-described job order repair/maintenance service. Submit your sealed quotation duly signed by you or your duly authorized representative **not later than 5:00 P.M. of March 3, 2025**. Award of the contract shall be made to the lowest and responsive quotation which complies with the minimum requirements as stated in this RFQ.

A clear copy of your **2025 Mayor/Business Permit, PhilGEPS Registration Number, and duly signed and notarized Omnibus Sworn Statement** are also required to be submitted along with your sealed quotation.

Quotations can be submitted manually at the address indicated below or emailed to **bac.fidarov@gmail.com**.

*The BAC Secretariat  
 PhilFIDA Regional Office  
 Bicol University Compound  
 Legazpi City*

  
**MARLON F. REBANCOS**  
 Chairperson, BAC  
 Date: February 25, 2025

INSTRUCTIONS:

1. Accomplish this RFQ correctly and accurately
2. Do not alter the contents of this form in any way
3. Technical specifications with an asterisk (\*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation
4. Failure to follow these instructions will disqualify your entire quotation

PR Number: JO-2025A-02

Date: \_\_\_\_\_

**MARLON F. REBANCOS**

Chairperson, Bids and Awards Committee  
PhilFIDA Regional Office V  
Bicol University Compound, Legazpi City

Sir:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation for the job order service, as follows:

Project Title & Description	Price Quotation (PhP)	Place of Delivery
Supply and Delivery of Labor and Materials for the Repair and Maintenance of <b>one (1) unit Thermo Scientific Multiscan Microplate ELISA Reader</b> stationed at PhilFIDA R05, Bicol University Compound, Legazpi City.  Scope of Works: - Checking and cleaning of unit - Replacement of cogged belt (T2.5/600 6mm) - Instrument Diagnostics - Functional and Performance Test  Delivery Period: 3 months after receipt of Job Order Letter Warranty: three (3) months warranty on parts and service.		PhilFIDA R05, Bicol University Compound, Legazpi City

Total Amount:\* \_\_\_\_\_

Amount in Words:\* \_\_\_\_\_

The above-quoted price is inclusive of all costs and applicable taxes. Prices indicated are valid until \_\_\_\_\_.

Very truly yours,

\_\_\_\_\_  
Name and Signature of Representative\*

\_\_\_\_\_  
Name of Company\*

\_\_\_\_\_  
Address\*

\_\_\_\_\_  
Contact Number\*