



Republic of the Philippines
Department of Agriculture
PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY
2nd Floor Cam Building, T. Monteverde Street, Davao City
Email: rodavao@philfida.da.gov.ph, Website: www.philfida.da.gov.ph

REQUEST FOR QUOTATION
(Small Value Procurement)
RFQ No. 2025-05-008

Name:

Company:

Address:

The Philippine Fiber Industry Development Authority (PhilFIDA) Regional Office XI, through its Bids and Awards Committee (BAC), intends to perform Small Value Procurement in the **Provision of Food, Venue and Accommodation for 2025 Research Planning Workshop**. The items of this Small Value Procurement are indicated in the table below:

Item Description	Quantity
<p>Provision of Food, Venue and Accommodation for 2025 Research Planning Workshop</p> <p><u>Details</u></p> <p>Duration: June 15-21, 2025</p> <p>Number of Participants: 49 pax</p> <p>Venue:</p> <ol style="list-style-type: none">1. Within city limit of Davao City2. Able to accommodate up to 49 participants3. With projector, white board and sound system4. Have strong wi-fi connection and strong mobile network signal5. Inclusive of full board meal (buffet)6. Separate beds for live-in participants- Solo/Triple/Quad Sharing <p>Food and Accommodation:</p> <ol style="list-style-type: none">1. For 49 pax2. Six (6) days and Six (6) nightsDay 1 (Arrival) - AM Snack-Lunch-PM Snack-DinnerDay 2 to 6 - Full BoardDay 7 (Departure) - Packed Breakfast3. With free-flowing coffee daily	1 Lot

REC-FORM-003 / REV 00 / 17 AUG 2022



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Small Value Procurement for the **Provision of Food, Venue and Accommodation for 2025 Research Planning Workshop** will be undertaken in accordance with Sec. 52 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

In this regard, the propriety source/provider is invited to submit a signed quotation using the attached Price Quotation Form (Annex A), along with the following:

1. Mayor's/Business Permit
2. PhilGEPS Certificate/Registration Number
3. Income/Business Tax Return
4. Omnibus of Sworn Statement with Special Power of Attorney

Approved Budget Contract (ABC) is Php 676,200.00. All documents must be manually submitted to PhilFIDA-Regional Office XI located at 2/F GB CAM Building, Monteverde Street, Davao City on or before June 2, 2025 at 5 o'clock in the afternoon.

For any clarification, you may contact us through email at rodavao@philfida.da.gov.ph and contact nos. (082)227-4544 / 224-3800 or 09477484343.


JOEL T. ALCOSER
BAC Chairperson

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Annex "A"
PRICE QUOTATION

JOEL T. ALCOSER

Chairperson

Bids and Awards Committee

Philippine Fiber Industry Development Authority

2/F GB CAM Building, Monteverde Street

Thru: **BAC Secretariat**

Dear Sir/Ma'am,

After having carefully read and accepted the Terms and Conditions of this RFQ, hereunder is our quotation for the item as follows:

Provision of Food, Venue and Accommodation for 2025 Research Planning Workshop		Bid Price (PhP)
Item Description	Quantity	
Provision of Food, Venue and Accommodation for 2025 Research Planning Workshop <u>Details</u> Duration: June 15-21, 2025 Number of Participants: 49 pax Venue: 1. Within city limit of Davao City 2. Able to accommodate up to 49 participants 3. With projector, white board and sound system 4. Have strong wi-fi connection and strong mobile network signal 5. Inclusive of full board meal (buffet) 6. Separate beds for live-in participants- Solo/Triple/ Quad Sharing Food and Accommodation: 1. For 49 pax 2. Six (6) days and Six (6) nights Day 1 (Arrival) - AM Snack-Lunch-PM Snack-Dinner Day 2 to 6 - Full Board Day 7 (Departure) - Packed Breakfast 3. With free-flowing coffee daily	1 Lot	

Signature over Printed Name

Name of Company

Contact Number/s

Email Address

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