

PURCHASE REQUEST

ENTITY NAME: PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY

FUND CLUSTER: 101

OFFICE SECTION:

PR NO.: 2025-05-093
RESPONSIBILITY CENTER CODE

DATE: May 21, 2025

STOCK/PROPERTY NO.	UNIT	ITEM DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST
1	lot	Provision of food, venue and accommodaton for 2025 Research Planning Workshop	1	676,200.00	676,200.00
		Details:			
		Duration: June 15-21, 2025			
		Number of Participants: 49 pax			
		Venue:			
		1. Within city limit of Davao Cty			
		2. Able to accommodate 49 pax			
		3. With projector, white board, sound system			
		4. Have strong wi-fi connection and strong mobile network signal			
		5. Inclusive of full board meal (Buffet)			
		6. Separate beds for live-in participants (Solo, Twin, and Triple Sharing)			
		Food & Accommodation			
		1. For 49 pax			
		2. Six (6) days and Six (6) nights			
		• Day 1 (Arrival) - AM snacks-Lunch-PM snacks-Dinner			
		• Day 2 to 6 - Full Board			
		• Day 7 (Departure) - Packed Breakfast			
		3. With free-flowing coffee daily			
		Charged to: Research and Development Fund (RADRES-DI)			
		CY 2024 of Research Division			
		TOTAL			676,200.00

Purpose: For the conduct of 2025 Research Planning Workshop on June 15-21, 2025 in Davao City.

Requested by:

Approved by:

Signature

Printed Name

Designation

MARIA GINA Q. TORBILA

Sr. SRS/OIC, Research Unit

Engr. JARMA R. RODIS

OIC, Regional Office XI

DATE: 05/21/25

budget is within the Research Unit

approved Supplemental no. 103

RAC Secretariat