



Invitation to Bid for the Supply, Delivery and Installation of Office Furniture, Fixtures and Supplies – 2 Lots

Project Identification No. PB-03-2025

1. The Philippine Fiber Industry Development Authority (PhilFIDA), through the General Appropriations Act FY 2025 intends to apply the sum of Two Million Five Hundred Ninety-Three Thousand Five Hundred Pesos (Php2,593,500.00) being the ABC to payments under the contract for Invitation to Bid for the Supply, Delivery and Installation of Office Furniture, Fixtures and Supplies – 2 Lots with Project Identification No. PB-03-2025. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The Philippine Fiber Industry Development Authority through the General Appropriations Act FY 2025 intends to apply the sum of:

Lot No.	Particulars	Amount (PhP)
1	Supply, Delivery and Installation of Office Fixtures	1,519,000.00
2	Supply, Delivery and Installation of Office Furnitures and Supplies	1,074,500.00
TOTAL ABC		2,593,500.00

Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

2. The PhilFIDA now invites bids for the above Project. Delivery of the Goods is required by shall be in accordance with the Delivery Schedule under Section VI. Schedule of Requirements. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from PhilFIDA and inspect the Bidding Documents at the address given below during office hours from 8:00 A.M. to 5:00 P.M.

5. A complete set of Bidding Documents can be accessed online starting June 12, 2025 (Thursday) and the hard copy can be purchased by interested Bidders starting June 16, 2025 (Monday) from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of:

Lot No.	Particulars	Bid Docs (PhP)
1	Supply, Delivery and Installation of Office Fixtures	1,500.00
2	Supply, Delivery and Installation of Office Furnitures and Supplies	1,100.00
TOTAL BID DOC PRICE		2,600.00

6. The PhilFIDA will hold a Pre-Bid Conference¹ on June 19, 2025, 10:00 A.M. (Thursday) through video conferencing via Microsoft Office 365 Teams which shall be open to prospective bidders. Bidder/s should submit a valid email address one (1) day before the Pre-Bid Conference.
7. Bids must be duly received by the BAC Secretariat through manual submission at PhilFIDA's Fiber Processing and Utilization Laboratory: BAI Compound, Visayas Ave., Quezon City on or before July 7, 2025 (Monday) at 1:30 P.M. Late bids shall not be accepted.
8. Bid opening shall be on July 7, 2025 (Monday) at 2:00 P.M. at PhilFIDA Fiber Processing & Utilization Laboratory: BAI Compound, Visayas Avenue, Quezon City to be streamed live via MS Office 365 Teams, the link of which is available by request. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. Bidders may opt to attend virtually.
9. The Bidders shall drop three (3) copies of their duly accomplished eligibility requirement, technical and financial proposals in two (2) separate sealed envelopes in the bid box located at PhilFIDA's Fiber Processing and Utilization Laboratory: BAI Compound, Visayas Avenue, Quezon City. Interested bidders are requested to contact the BAC Secretariat at Nos.: 8531-7854 and 09983243606 (Clarissa T. Aquino) 09189402419 (Victor Y. Romano) before submitting the bidding documents.
10. The PhilFIDA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

PhilFIDA BAC Secretariat
Philippine Fiber Industry Development Authority
Fiber Processing & Utilization Laboratory
BAI Compound, Visayas Avenue, Brgy. Vasra, Quezon City

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

Tel Nos.: 8531-7854; Cellular Phone No. 09983243606; 09189402419
Email Address: bac@philfida.da.gov.ph

12. You may visit the following websites:
For downloading of Bidding Documents:
www.philgeps.gov.ph and/or www.philfida.da.gov.ph

June 11, 2025



JOEL B. BARQUILLA
BAC Chairperson