



Republic of the Philippines
Department of Agriculture
PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY
3/F DA-PCAF Bldg., Department of Agriculture, Elliptical Rd., Diliman, Quezon City

REQUEST FOR QUOTATION
RFQ No. 002-2024

The Philippine Fiber Industry Development Authority (PhilFIDA), thru its Bids and Awards Committee (BAC) invites all manufacturers, suppliers and distributors to send their sealed bids/quotations, within seven (7) days from publication hereof, for the supply/delivery of the items enumerated below:

CONTRACTS	Qty.	Unit	Description of Items	Approved Budget(PhP)	Place of Delivery
PR No.: 24-01-029			Supply and Delivery of Office Supplies and Consumables		Philippine Fiber Industry Development Authority 3/F DA-PCAF Bldg., Department of Agriculture, Elliptical Rd., Diliman, Quezon City
1 Lot	250	ream	Copy paper, A4, 80gsm	62,500.00	
	150	ream	Copy paper, legal, 80gsm	42,000.00	
	5	pack	Sticker paper, glossy, A4	300.00	
	5	pack	Battery, AA, 4 pcs/pack	525.00	
	5	pack	Battery, AAA, 4 pcs/pack	650.00	
	100	roll	Trashbag, plastic, large	6,000.00	
	24	can	Disinfectant spray, aerosol type, at least 300g	6,000.00	
	24	can	Insecticide, multi-insect killer, aerosol type, odorless, at least 500ml	7,200.00	
	24	pc	Marker, permanent, black	840.00	
	24	pc	Marker, permanent, blue	840.00	
	30	pad	Stick-on notes, 3x3"	1,050.00	
	30	pad	Stick-on notes, 2x3"	750.00	
	30	pad	Stick-on notes, 3x4"	1,260.00	
	24	book	Record book, 500 leaves	2,880.00	
	60	pc	Sign pen, black, hi-tech point, retractable, at least 7mm	5,100.00	
	60	pc	Sign pen, blue, hi-tech point, retractable, at least 7mm	5,100.00	
	120	pc	Ballpen, black, retractable	2,400.00	
	120	pc	Ballpen, blue, retractable	2,400.00	
	12	roll	Tape, electrical, 24mm	600.00	
	36	roll	Tape, masking, 24mm	1,620.00	
	80	roll	Tape, packaging, 48mm	4,800.00	
	60	roll	Tape, transparent, 24mm	1,800.00	
	48	box	Paper clip, small	960.00	
	20	bottle	Glue, all-purpose, at least 130g	1,200.00	
	48	pc	Pencil, no. 2	720.00	
	200	pc	Folder, legal, white	800.00	
	75	pc	Correction tape, at least 6M	3,000.00	
			TOTAL PhP	163,295.00	

Interested bidders must be included in the registry of manufacturers/ suppliers/ distributors in the PhilGEPS. Please submit your **Bid/Quotation, PhilGEPS Certificate and Mayor's/Business Permit and duly signed & notarized Omnibus Sworn Statement** in a sealed envelope addressed to Mr. Victor Y. Romano. Information relating to examination, evaluation and comparison of price quotations shall be confidential.

Deadline for submission of quotation: 8 February 2024 at PhilFIDA, 3/F DA-PCAF Bldg., Department of Agriculture, Elliptical Rd., Diliman, Quezon City.

This document and the Purchase Request can be viewed and downloaded in the link below:

<http://www.philfida.da.gov.ph/index.php/2016-11-10-03-33-24/bids-and-awards>

For inquiries, please call BAC Secretariat at Telephone No. 8721-9813 / 89288756 to 65 local 2652 or 09189402419.


ORLANDO D. COCAL
Chairperson