



\_\_\_\_\_ Date

**REQUEST FOR QUOTATION**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Gentlemen:

This Office is in need of supplies/materials/equipment.

Please submit in sealed envelope your quotation herein below supplies/materials/equipment at government prices through mail or canvasser of this Office. Your quoted prices should be inclusive of withholding taxes.

Thank you.

*[Signature]*  
**MARY ANNE R. MOLINA**  
 OIC-Regional Director

| QTY    | UNIT   | DESCRIPTION OF ARTICLE                               | UNIT PRICE | TOTAL AMOUNT |
|--------|--------|--|------------|--------------|
| 70     | bag    | <b>AMMONIUM SULFATE (21-0-0)</b>                     |            |              |
| 50,000 | pieces | <b>POLYETHYLENE BAG (3"x3"x8")</b>                   |            |              |
|        |        | (w/ 2 through & through holes)                       |            |              |
|        |        |  |            |              |
|        |        |  |            |              |
|        |        |  |            |              |
|        | Note:  | Inclusive of delivery at:                            |            |              |
|        |        | 1. Brgy. Bagacay, Labo, Camarines Norte              |            |              |
|        |        | *60 bags Ammonium Sulfate                            |            |              |
|        |        | *40,000 pcs. Polyethylene Bags                       |            |              |
|        |        | 2. Partido State University (PSU), Satellite Campus, |            |              |
|        |        | Salogon, San Jose, Camarines Sur                     |            |              |
|        |        | *10 bag Ammonium Sulfate                             |            |              |
|        |        | *10,000 pcs. Polyethylene Bag                        |            |              |
|        |        |  |            |              |
|        |        |  |            |              |
|        |        |  |            |              |
|        |        |  |            |              |
|        |        |  |            |              |

\_\_\_\_\_ Name of Firm/Signature

\_\_\_\_\_ Address

*[Signature]*  
**MARIA FRANCIA C. BOMBUHAY**  
 Canvasser