

PURCHASE REQUEST

Entity Name: **Philippine Fiber Industry Development Authority**

Fund Cluster

Office/Section: FUTD		PR No.: <u>23-10-842</u> Responsibility Center Code:		Date: October 13, 2023	
Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
XXXXXXXXXXXX	pax	Meals for the 2023 Fibercrop Summit Date: November 14, 2023 (AM Snack, Lunch, PM Snack and Dinner) Inclusions: - Free flowing hot brewed coffee/tea, hot chocolate and water - Tables with cloth cover and center piece - Managed buffet with uniformed waiters/waitresses - Buffet table with complete set-up and menu tags - Use of catering equipment, plates, utensils etc. - Chairs with seat cover - Award of the contract will be based on the food presentation and taste as will be determined by BAC and TWG - Food taste session to at least five (5) to eight (8) persons	300		P 300,000.00 783
XXXXXXXXXXXX	XXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXX	XXXXXXX	XXXXXXXXXXXX
Charge to 2023 FUTD PSS FUND					

PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY
 QUEZON CITY
RECEIVED
 Date: 10/13/23
 By: [Signature]

10-17-23
 Date
 Purchase Request 23-10-842
 budget is within the FUTD
 approved 2023 PPMP/APR
 BAC SUPPLEMENTAL NO-19
 BAC Secretariat

Purpose:
For the conduct of 2023 Fibercrop Summit on November 14, 2023.

	Requested by:	Approved by:
Signature	<u>[Signature]</u>	<u>[Signature]</u>
Printed Name	CONCEPCION D. JOCSON	ENGR. RAMIL B. BARCELONA
Designation	OIC, FUTD	OIC, Deputy Executive Director