

PURCHASE REQUEST



Entity Name: **PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY**

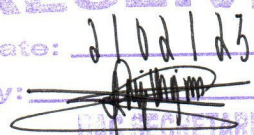
Fund Cluster: 101

Office/Section: AFMD		PR No.: 23-02-077	Date: February 2, 2023		
		Responsibility Center Code:			
Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	can	Air freshener, aerosol type, at least 300ml	60	205.00	12,300.00
	pack	Battery, super heavy duty, AA	2	113.00	226.00
	pack	Battery, super heavy duty, AAA	2	88.00	176.00
	pc	Data folder, arch file folder, 76mm x 230mm x 180mm, w/ steel lever arch file mechanism	262	90.00	23,580.00
	pc	Data file box, for legal size documents	80	70.00	5,600.00
	pack	Paint marker, permanent, at least 0.8mm, gold	6	145.00	870.00
	pc	Paint marker, permanent, at least 0.8mm, silver	6	145.00	870.00
	pad	Sticky notes, 2x3"	50	25.00	1,250.00
	pad	Sticky notes, 3x3"	50	45.00	2,250.00
	pad	Notebook, stenographer	48	16.00	768.00
	book	Record book, 500 leaves	30	95.00	2,850.00
	roll	Tape, masking, 24mm	60	30.00	1,800.00
	roll	Tape, packaging, 48mm	60	50.00	3,000.00
	roll	Tape, transparent, 24mm	60	22.00	1,320.00
	roll	Trashbag, large, 10pcs / roll	100	56.00	5,600.00
	bottle	Stamp pad ink, violet	12	15.00	180.00
	bottle	Correction fluid	6	55.00	330.00
	pc	Staple wire remover, claw type	40	50.00	2,000.00
	ream	Paper, colored, green, legal, 80gsm	10	330.00	3,300.00
	pack	Laminating film, A4, 250 microns, 100 pcs/pack	1	800.00	800.00
	box	Face mask, non-woven disposable, 3-ply earloop, 50 pcs/box, FDA approved	550	50.00	27,500.00

TOTAL				96,570.00

Purpose: Common office supplies to be purchased outside Procurement Service.

Signature	Requested by: 	Approved by: 
Printed Name	MA. VICTORIA L. RIVERA	ANNRAY V. RIVERA
Designation	Chief, AFMD	Deputy Executive Director III / OIC - Executive Director

PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY QUEZON CITY
RECEIVED
 Date: 2/02/23
 By: 
 BAC SECRETARIAT

Purchase Request 23-02-077
 Date: 2/2/2023
 Budget is within the AFMD
 approved 2023 PPMP/APP
 BAC Secretariat