

PURCHASE REQUEST

Entity Name: PhilFIDA

Fund Cluster: 101

Office/Section: TECHNICAL ASSISTANCE DIVISION		PR No.: <u>23-04-206</u>	Date: April 14, 2023		
		Responsibility Center Code _____			
Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	package	Rent of venue, food & accommodation for the conduct of Workshop on the Implementaion of various iFED activities on April 24-27,2023 within 4.0 km radius from PhilFIDA-CO, Quezon City			120,000.00
		- with parking space for at least 2 cars			
		- within good neighborhood & w/ good facilities			
		- shall include the following functionality:			
		-use of function room for 6:00 pm-10:00 pm			
		-with strong WIFI connection; white board, marker & eraser; podium; LCD screen, sound system w/ wired & wireless microphones; pens & notepads			
		- airconditioned twin/triple sharing rooms w/ single beds:			
		male - 4			
		female - 7			
		- with free flowing coffee, tea, candies & mints			
		Meals of pax for 4 days with lodging:			
	11 pax	Day 1-4/April 24-27: buffet dinner and complimentary buffet breakfast			
		Meals of pax for 4 days without lodging:			
	11 pax	Day 1-4/April 24-27: buffet dinner			
		charged to TAD ESETS 2023 funds			

PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY QUEZON CITY
RECEIVED
Date: 04/14/23
By: [Signature]
BAC SECRETARIAT

4/14/2023
Purchase Request 23-04-206
budget is within the TAD
approved 2023 PIMP/APP

Purpose: for the conduct of Workshop with the Regional Agricultural and Biosystems Engineers and iFED personnel on the implemetation of various iFED activities

Requested by:	Approved by:
Signature	<u>[Signature]</u>
Printed Name	ANNRAY V. RIVERA
Designation	OIC, Executive Director III
	ORLANDO D. COCAL
	OIC, Technical Assistance Division