Appendix 60

PURCHASE REQUEST

Entity Name: **PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY** **Fund Cluster:**

Office/Section: AFMD		PR No. 23-04-279 Responsibility Center Code:		Date: March 31, 2023	
Stock/Property No.	**Unit**	**Item Description**	**Quantity**	**Unit Cost**	**Total Cost**
		Rental/Lease of Black and White	3	72,000.00	**216,000.00** 7920
		Multi-Function Copier			
		Specifications:			
		- Unlimited Service Call			
		- Free Spare Parts Replacement			
		- Worry Free (maintenance for the			
		duration of the contract)			
		- Free machine consumables such as			
		toner, drum, developer (except copy			
		paper).			
		- Free monthly preventive maintenance			
		- With 1% spoilage allowance			
		- Inclusive of 20,000 pages			
		P6,000/mo. X 12 months = P72,000			
		P72,000 x 3 units = P216,000			
		Charge to AFMD Fund			
			TOTAL		**216,000.00**

Purpose: To photocopy official documents of the Central Office and the Office of the Auditor.

	Requested by:	**Approved by:**
Signature		
Printed Name	**MA. VICTORIA L. RIVERA**	**ANNRAY V. RIVERA**
Designation	Chief, AFMD	OIC-Executive Director

PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY QUEZON CITY
RECEIVED
Date: 4/03/23
By:
BAC SECRETARIAT

4/4/2023
Date
Purchase Request 23-04-279
budget is within the AFMD
approved 2023 PPMP/APP
BAC Secretariat