

PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY

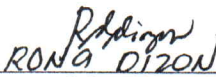
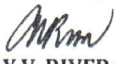
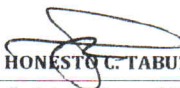
3rd Flr. PhilFIDA PCAF Bldg., Department of Agriculture, Elliptical Road, Diliman, Quezon City
Tel no. 928-8756 local 2652 Tele fax no. 721-9813

PURCHASE ORDER

Appendix 61

PHILFIDA

Entity Name

JC4 OFFICE SUPPLIES AND EQUIPMENT TRADING			P.O No.: 020-2023		
Address: G/F Kathrina Manor, # 523 Canteras St., Brgy. New Zaniga, Mandaluyong City			Date: April 3, 2023		
Contact No: 8534-8840			Fax no.: 8534-8840		
Mobile no.: 09176234255 / 09223992837 / 09088194392 / 09669925670			Mode of Procurement: Negotiated / Small Value Procurement		
TIN:					
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: PhilFIDA Office, 3/F DA-PCAF Bldg., Dep. Of Agriculture, Elliptical Rd. Diliman Q.C.			Delivery Term: 7 calendar days		
Date of Delivery:			Payment Term: 30 Days		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
Supply and Delivery of Office Supplies and Consumables					
	can	Air freshener, aerosol type, at least 300ml	60	168.00	10,080.00
	pack	Battery, super heavy duty, AA	2	105.00	210.00
	pc	Data folder, arch file folder, 76mm x 230mm x 180mm, w/steel lever arch file mechanism	262	88.00	23,056.00
	pad	Sticky notes, 2x3"	50	20.00	1,000.00
	pad	Sticky notes, 3x3"	50	35.00	1,750.00
	roll	Tape, masking, 24mm	60	27.00	1,620.00
	roll	Tape, masking, 48mm	60	46.00	2,760.00
	roll	Tape, transparent, 24mm	60	15.00	900.00
	roll	Trashbag, large, 10pcs/roll	100	55.00	5,500.00
	btl	Stamp pad ink, violet	12	14.00	168.00
	btl	Correction fluid	6	45.00	270.00
	pc	Staple wire remover, claw type	40	35.00	1,400.00
	ream	Paper, colored, green, legal, 80gsm	10	275.00	2,750.00
	box	Face mask, non-woven disposable, 3-ply, earloop, 50 pcs/box, FDA approved	550	48.00	26,400.00
				TOTAL	77,864.00
(Total Amount in Words) Seventy-Seven Thousand Eight Hundred Sixty-Four Pesos only.					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underlined item/s.					
Conforme:			Very truly yours,		
 _____ Signature over Printed Name of Supplier			 _____ Signature over Printed Name of Authorized Official		
_____ 20-APR, 2023 Date			_____ OIC-Executive Director III Designation		
Fund Cluster:					
Fund Available:					
 _____ Signature over Printed Name of Chief Accountant/ Head of Accounting Division/Unit			ORS/BURS No.: <u>101-23-04-0543</u> Date of the ORS/BURS: <u>4/4/2023</u> Amount: <u>77,864.00</u>		