



**REQUEST FOR QUOTATION**  
**RFQ No. 031-2022**

The Philippine Fiber Industry Development Authority (PhilFIDA), thru its Bids and Awards Committee (BAC) invites all manufacturers, suppliers and distributors to send their sealed bids/quotations, within seven (7) days from publication hereof, for the supply/delivery of the items enumerated below:

CONTRACTS	Qty.	Unit	Description of Items	Approved Budget(PhP)	Place of Delivery
PR No. 22-08-554			<b>Supply and Delivery of Office Supplies and Consumables - September</b>		Philippine Fiber Industry Development Authority, 3/F DA-PCAF Bldg., Department of Agriculture, Elliptical Rd., Diliman, Quezon City
	48	can	Air Freshener, aerosol type, at least 300ml per can	9,600.00	
	20	pack	Battery, AA, super heavy duty carbon zinc batteries, 4 pcs/pack	1,800.00	
	20	pack	Battery, AAA, super heavy duty carbon zinc batteries, 4 pcs/pack	2,100.00	
	30	box	Binder clip, backfold, 19mm	450.00	
	24	can	Disinfectant spray, Aerosol type, at least 350g per can	6,240.00	
	200	pc	Envelope, expanding, kraft, legal, with band (lock)	4,400.00	
	100	pc	Folder, pressboard (expanding), white	1,400.00	
	500	pc	Folder with finger ring, 76mm x 230mm x 380mm	60,000.00	
	24	can	Furniture cleaner, aerosol type, at least 330ml per can	5,520.00	
	30	box	Index tab, clear	2,100.00	
	24	can	Insecticide, aerosol type, multi-insect killer, at least 500ml per can	6,960.00	
	100	btl	Liquid hand soap, at least 500ml	6,000.00	
	36	pc	Whiteboard marker, black	900.00	
	100	pc	Notebook, stenographer	2,000.00	
	50	box	Paper clip, vinyl/plastic coated, 33mm	1,100.00	
	20	box	Paper clip, vinyl/plastic coated, 50mm	700.00	
	96	pc	Ballpen, retractable, black	1,440.00	
	96	pc	Ballpen, retractable, blue	1,440.00	
	18	pc	Record book, 500 pages	1,530.00	
5	pair	Scissors, heavy duty at least 6" stainless blade	600.00		
60	pc	Sign pen, 0.7mm liquid gel ball, metal point, black	5,400.00		
60	pc	Sign pen, 0.7mm liquid gel ball, metal point, blue	5,400.00		

30	box	Staple wire, standard, #35	1,200.00
20	pc	Staple wire remover, plier type, heavy duty	500.00
20	pad	Stick-on notes, 3x3"	460.00
400	box	Surgical mask, 3-ply, FDA approved	20,000.00
36	roll	Tape, packaging, brown, 48mm, heavy duty	1,980.00
36	roll	Tape, packaging, 24mm	1,296.00
50	pc	Bulb, LED, 8 watts, white	5,500.00
256	pack	Tissue paper, 3-ply, at least 8 rolls/pack	33,280.00
		<b>TOTAL PHP</b>	<b>191,296.00</b>

Interested bidders must be included in the registry of manufacturers/ suppliers/ distributors in the PhilGEPS. Please submit your **Bid/Quotation, PhilGEPS Certificate, Mayor's/Business Permit and duly signed and notarized Omnibus Sworn Statement** in a sealed envelope addressed to Mr. Victor Y. Romano. Information relating to examination, evaluation and comparison of price quotations shall be confidential.

Deadline for submission of quotation : 8 September 2022 at PhilFIDA, 3/F DA-PCAF Bldg., Department of Agriculture, Elliptical Rd., Diliman, Quezon City.

This document and the Purchase Request can be viewed and downloaded in the link below:  
<http://www.philfida.da.gov.ph/index.php/2016-11-10-03-33-24/bids-and-awards>

For inquiries, please call BAC Secretariat at Telephone No. 8721-9813 / 89288756 to 65 local 2652 or 09189402419.

  
**ROBERT G. ATIENZA**  
*Chairperson*