

PURCHASE REQUEST

Entity Name: **PhilFIDA**

Fund Cluster: **101**

Office/Section: AFMD/GSS		PR No.: 22.01-044 Responsibility Center Code:	Date: January 21, 2022		
Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		Rental/Lease of Black and White Multi-Function Copier, May 7, 2022 – May 7, 2023	3	72,000.00	216,000.00
		Specifications:			
		- Unlimited Service Call			
		- Free Spare Parts Replacement			
		- Worry Free (maintenance for the Duration of Contract			
		- Free machine consumables such as toner, drum, developer (except paper)			
		- Free monthly preventive maintenance			
		- With 1% spoilage allowance			
		- Inclusive of 20,000 pages			
		P 6,000.00 x 12 months = P 72,000.00			
		P72,000.00 x 3 units = P 216,000.00			
		XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			
		Charge to AFMD Fund			

PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY
QUEZON CITY
RECEIVED
Date: 01/28/2022
By: [Signature]
BAC SECRETARIAT

1-31-2022
Date
Purchase Request 22-01-044
budget is within the AFMD
approved 2022 APP/PPMP
Division
BAC Secretariat

Purpose: For photocopy of official documents of the Central Office and the Office of the Auditor.

Requested by:	<u>[Signature]</u>	Approved by:	<u>[Signature]</u>
Signature		Signature	
Printed Name	MA. VICTORIA L. RIVERA	Printed Name	KENNEDY T. COSTALES
Designation	Chief, AFMD	Designation	Executive Director III