PURCHASE REQUEST

Entity Name: **PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY**
Fund Cluster: 101

Office/Section: **AFMD**		PR No.: 22-04-284 Responsibility Center Code:		Date: April 21, 2022	
Stock/Property No.	**Unit**	**Item Description**	**Quantity**	**Unit Cost**	**Total Cost**
	pax	**Venue, Food and Accommodation** AFMD Coaching and Review of Citizen's Charter on May 11 - 14, 2022 Within Rizal area	30		198,000.00
		Twin sharing rooms			
		Managed buffet:			
		May 11 - PM Snack and Dinner			
		May 12 - Full board meal			
		May 13 - Full board meal			
		May 14 - Breakfast, AM Snack and Lunch			
		Free use of function room, with Wi-Fi, whiteboard w/ marker and eraser, good quality sound system, microphones, projector and projector screen			
		Free flowing coffee and tea			
		Free parking slot for at least 2 vehicles			
		Single-size bed for each participant			
		Free use of wi-fi anytime and anywhere within the vicinity including inside the bedroom.			
		Free toiletries (bathsoap, toothbrush, tissue, etc.) for each participant everyday.			
				TOTAL	**198,000.00**

Purpose: For the conduct of AFMD Coaching and Review of Citizen's Charter on May 11 - 14, 2022

	Requested by:	Approved by:
Signature		
Printed Name	**MA. VICTORIA L. RIVERA**	**KENNEDY T. COSTALES**
Designation	Chief, AFMD	Executive Director III

PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY
QUEZON CITY
RECEIVED
Date: 4/21/22
By:
BAC SECRETARIAT

4/21/2022
Date
Purchase Request 22-04-284
budget is within the ~~AFMD~~
approved 2022 APP/PPMP

BAC Secretariat