

## PURCHASE REQUEST

Entity Name: **PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY**

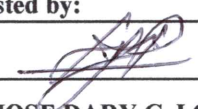
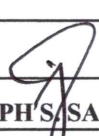
Fund Cluster: \_\_\_\_\_

<b>Office/Section:</b> Technical Assistance		<b>PR No.:</b> 2022-04-265		<b>Date:</b> April 25, 2022	
		<b>Responsibility Center Code:</b>			
Stock/Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
	pax	Food, Venue and Accommodation for the conduct of Training-Workshop on the Development of Modules for the Manual on Abaca Production-Phase 2 on May 23-27, 2022 in Bohol  <b>TERMS AND CONDITION:</b> <b>1. Venue/Conference Hall</b> -can accommodate at least 56 persons following the IATF covid protocols -May 23, 2022 ( Evening 6pm-11pm) -May 24-26 (Morning to Evening 7:00am-11:00pm) -Free use of sound system, LCD projector -Free stable/strong WiFi connection -With backdraft at the center stage - with wyeboard and wyeboard pens <b>2. Food for 56 persons</b> -May 23, 2022 ( Lunch, PM Snack and Dinner) -May 24-26 ( Breakfast, Lunch, AM&PM Snacks and Dinner) -May 27( Breakfast, lunch and AM & PM Snack pack) (Menu : Rice, soup, 4 main dishes, vegetables , dessert-salad and softdrinks ) Free flowing coffee and mineral water <b>3. Room Accommodation</b> -May 23-26, 2022 = 4 day full board -Two person per room no bed sharing Rooms Summary a. Solo Male               = 3 rooms b. Solo Female           = 1 room c. 2 persons Male       = 16 rooms d. 2 persons Female = 10 rooms Total Rooms           = 30 rooms	56		525,000.00

PhilFIDA, RO VII  
RECEIVED

Date: APR 29 2022  
 By: \_\_\_\_\_  
 BAC Secretariat

Purpose: For the conduct of Training-Workshop on the Development of Modules for the Manual on Abaca Production-Phase 2 in Bohol.

	<b>Requested by:</b>	<b>Approved by:</b>
Signature		
Printed Name	<b>JOSE DARY C. LOCSIN</b>	<b>JOSEPH S. SALAS</b>
Designation	Head, Technical Assistance Unit	Officer-in-Charge

APR 29 2022

Purchase Request No. 2022-04-265 Date

budget is within the TAU (Unit)

approved 2022 APP

BAC Secretariat