

BELMONT HOTEL MANILA

8 APRIL 2022

Kennedy T. Costales
Executive Director III
Philippine Fiber Industry Development Authority
3/F DA-PCAF Bldg., Department of Agriculture,
Elliptical Rd., Diliman, Quezon City

CONTRACT: WTTC EVENT
18 APRIL 2022 TO 23 APRIL 2022
14 PERSONS

Dear Mr. Costales,

Greetings from *Belmont Hotel Manila*!

Thank you for your interest with *Belmont Hotel Manila*, a 4-star hotel that is strategically located in Newport City, home of the internationally renowned entertainment complex, Resorts World Manila, and right across **Ninoy Aquino International Airport Terminal 3**.

We are delighted to present to you our proposal together with information of our room feature and amenities. Please find the details of your upcoming room requirement below which we have noted as per your specifications.

I. **ROOM ARRANGEMENTS**

ROOM TYPE	NO. OF ROOMS GUARANTEED	GROUP RATE (DOUBLE OCCUPANCY)
Superior Room	7	4,500.00

All rates are INCLUSIVE of 12% Value Added Tax (VAT) and 0.85% Local City Tax

Note: We currently have limited number of room inventory at our non-quarantine floors at first come first serve basis. Therefore, we have NOT blocked any rooms at this point. We shall proceed to hard block your rooms as soon as the signed contract has been sent to us on or before April 12, 2022.

BELMONT HOTEL NEWPORT CONFIDENTIAL AND PROPRIETARY INFORMATION

Client's Signature

BELMONT HOTEL MANILA

II. INCLUSIONS, ROOM AMENITIES & HOTEL FACILITIES

A. Inclusions

We are pleased to offer you the following inclusions of the above stated rates

- Overnight Room Accommodation for 2
- Complimentary breakfast for 2 at Café Belmont

B. Room Features and Amenities

- Complimentary wireless internet access
- Complimentary bottles of water, replenished daily
- Complimentary use of recreational facilities: Roof deck pool with outside Jacuzzi at R11; Fitness Center with Sauna (subject to availability based on government policy)
- Coffee and tea making facilities
- 32" LCD TV
- In-room personal safe
- Personal refrigerator
- In-room Telephone
- Bathrobe and slippers
- Full-size executive writing desk
- Hair dryer
- Complete bathroom amenities

III. GROUP RESERVATION

Reservation Guarantee

The Hotel requires **guaranteed reservations for all bookings**. We accept guarantee thru a **credit card payment/ pre-authorization or a Letter of Authorization signed by your authorized officer/ representative**. Certain rules and conditions may apply for a credit card payment/ guarantee. For payment can be made through **BDO check-out**. Guaranteed reservation/s is held until 12:00 midnight.

Extension Stay

Extension of stay is subject to availability and room rate applied must be pre-negotiated with the hotel.

Amendments, Cancellations and No-Show Reservations

Any amendments, room reduction and / or cancellation made after the contract signing, a **Full Cancellation of all rooms guaranteed stipulated above** shall be applied.

A. Check-in Policies

- Check in time : 02:00PM (14:00H)
- Check out time : 12:00NN (12:00H)

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B. Early Arrivals, Delay Check-in and Late Departures

If your arrival is early in the day and you prefer immediate access to your room, we recommend reserving for the prior night to guarantee immediate access. Similarly, for late departures, reserving an additional night will guarantee access until you leave the hotel room.

In the event the actual check-in date is later than the contracted commencement (no show on original check-in date), the charge for the room will commence as stated in the Period of the reservations.

Guaranteed Early Check-In & Late Check-Out fees subject to request and room availability:

EARLY CHECK-IN

CHECK-IN TIME	ROOM RATE CHARGE POLICY (RR)
On or before 0600H (< 6:00AM)	Equivalent to 1 night room rate charge
0601H to 1200NN (6:01AM to 12:00NN)	Half day room rate charge (50% of the RR)
1201H to 1400H (12:01PM to 2:00PM)	Free of Charge, subject to availability (FOC)

LATE CHECK-OUT

CHECK-IN TIME	ROOM RATE CHARGE POLICY
12:01H to 1300H (12:01PM to 01:00PM)	Free of Charge, subject to availability (FOC)
1301H to 1800H (01:01PM to 06:00PM)	Half day room rate charge (50% of the RR)
1801H onwards (06:01PM and beyond)	Equivalent to 1 night room rate charge

D. Booking Fee, Security Deposit, No Show and Cancellation Policy

Booking Fees Policy: Credit card guarantee (clear photo/scanned copy of front and back of credit card, signed billing authorization form, identification i.e. passport) required.

Security Deposit Policy: All security deposit may be settled through cash or any major credit cards and shall be subject for refund upon check-out should no incidentals made during the duration of stay.

No-Show Policy: No Show charges are equivalent to the total room charges for the entire period booked.

Cancellation Policy: Any amendments, room reduction and / or cancellation made after the contract signing, a **Full Cancellation of all rooms guaranteed stipulated above** shall be applied.

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E. Payment Method

General Terms: All charges incurred from using the services offered by Belmont Hotel Manila must be settled through cash or any major credit cards upon the guest's designated departure date or after the fulfillment of the contract terms unless prior credit arrangement has been set up.

Send Bill Arrangement: Accounts may avail to settle their guest/s' room and other charges if

- a. Account has an established active credit line at Belmont Hotel Manila, and
- b. As a matter of hotel policy, a **LETTER OF AUTHORIZATION (LOA)** from Corporate/ Wholesale accounts OR **CERTIFICATE OF AVAILABILITY OF FUNDS (CAF)** from Government accounts stating the limitation of charges to be settled by said Corporate/ Wholesale account or Government agency is **strictly** required prior to guest/s arrival.

Prepayment Terms: Applicable only for accounts who has not established active credit line at Belmont Hotel Manila, below is the bank details for payment purposes to guarantee reservations for your convenience:

BDO PESO ACCOUNT DETAILS	
ACCOUNT NUMBER	0069-5035-0669
ACCOUNT NAME	Belmont Newport Luxury Hotels, Inc.
BANK ADDRESS	G/F Star Cruises Building, Newport City, Andrews Avenue, Pasay City
SWIFT CODE	BNORPHMM

UNIONBANK PESO ACCOUNT DETAILS	
ACCOUNT NUMBER	00-14800025-30
ACCOUNT NAME	Belmont Newport Luxury Hotels, Inc.
BANK ADDRESS	G/F Star Cruises Building, Newport City, Andrews Avenue, Pasay City
SWIFT CODE	UBPHPHMM

F. Option / Cut-off Date

To signify confirmation of above stated arrangements, the following conditions will be applied:

- a. The signed proposal/ contract must be returned to the hotel on or before 12th April 2022
- b. Final rooming list with corresponding arrival time should be given to the hotel on or before 13th April 2022

G. Exclusion of Liability

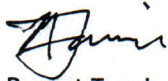
The Belmont Hotel Manila will not be held liable or responsible for failure to carry out obligations mentioned herein directly or indirectly brought about by consequences of war, riots, other Acts of God or any conditions beyond the control of the hotel.

BELMONT HOTEL MANILA

Mr. Costales, we hope the above is in order. We shall be in contact with you within the next 24 hours to review the above details and answer any query you may have.

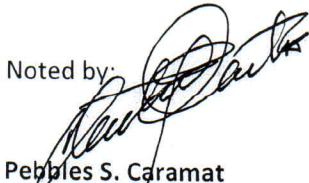
We look forward to serving and welcoming you and your guests to *come home again at Belmont Hotel Manila*

Best regards,



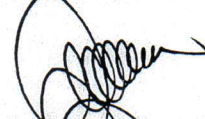
Rupert Tancioco
Sales Manager

Noted by:



Pebbles S. Caramat
Director of Sales

Conforme: 



Kennedy T. Costales
Executive Director III



ACKNOWLEDGMENT

BEFORE ME a Notary Public for and in Quezon City, on this APR 20 2022
the following personally appeared:

This instrument, consisting of () pages, including the page on which this
acknowledgment is written, has been signed on each and every page thereof
by the concerned parties and their witnesses, and sealed with my notarial seal.

Doc. No. 173
Page No. 35
Book No. 287
Series of 2022

ATTY. JASON G. DE BELEN
Roll No. 38259
Adm. No. NP-019 Notary Public
My Commission expires on June 30, 2022
No. 7M St. Bermejo St. cor. Panay Ave. QC
IBP No. 195473; QC 1-4-2022
PTR No. 2444041; QC 1-4-2022
MCLE VI-0022012; 4-14-22