

Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
**PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY**  
3rd Floor PhilFIDAPCAF Bldg., Department of Agriculture  
Elliptical Road, Diliman, Quezon City  
Telefax No.721-9813

JOB ORDER No. 008-2021

DATE: April 8, 2021

**CRON OFFICE SYSTEMS, INC.**

No. 346 Brgy. San Juan, Taytay, Rizal  
Tel. No. 7622-6739  
Mobile Nos. 09171736590 | 09312144864

Sir/Madam:

Please cause the delivery from May 7, 2021 to May 7, 2022 (1 year) upon receipt of the Order.

Description of Job Desired	PRICE	
	Unit	Total
<b>Rental/Lease of Black and White Multi-Function Copier</b> <b>3 Units/12 Months</b> Offer: CANON Ir2520/2530 (any possible model based on the availability of the machines) Copy/Print/Send/Fax <b>Technical Specifications:</b> <ul style="list-style-type: none"> <li>- Multi-Function: Compact design black and white printer color scanning</li> <li>- Copy Speed: Up to 30/25 ppm printing (BW; Letter)</li> <li>- Up to 35/25 ipm scanning at 300 dpi</li> <li>- (BW/Color)</li> <li>- Copy/Print Speed (BW)</li> <li>- Letter: 2530: Up to 30 ppm 2525: Up to 25 ppm</li> <li>- Legal: Up to 13 ppm 11" x 17": Up to 15 ppm</li> <li>- Warm up time: 20 sec.</li> </ul>	12,000.00/ 3 units/ month x 12 months	<b>144,000.00</b>
<b>TOTAL</b>		<b>144,000.00</b>

Kindly submit your Bill/Invoice to this Office in six (6) copies for payment together with the Original Job Order, replaced worn-out parts if any.

Penalty for late delivery will be imposed at 0.1% per day.

**HONESTO C. TABUZO, JR.**  
Chief Accountant

**FUNDS AVAILABLE: P 144,000.00**

Very truly yours,

**KENNEDY T. COSTALES**  
Executive Director III

NOTE: For use in: Administrative, Financial & Management Division

OBLIGATION NO: 21-04-387

ORIGINAL RECEIVED BY

*Narete Surenuela*

Dealer

Date: 05/07/2021

PR No.: 21-01-047