


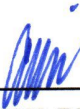
PURCHASE REQUEST

Entity Name: PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY

Fund Cluster: 101

Office/Section: AFMD		PR No.: 21-11-693	Date: November 15, 2021		
		Responsibility Center Code:			
Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pc	Folder with finger ring, 75mmx230mmx380mm	400	200.00	80,000.00
	pc	Stapler no. 35, heavy duty, 100 staples load capacity, 2-30 pages stapling capacity	10	440.00	4,400.00
	ream	Copy paper, A3, 80gsm	20	440.00	8,800.00
	ream	Copy paper, A4, 80gsm	300	200.00	60,000.00
	ream	Copy paper, legal, 80gsm	150	220.00	33,000.00
	ream	Colored paper, legal, 80gsm, green	20	275.00	5,500.00
	pack	Ring binder, 20mm, at least 10 pcs/pack	10	90.00	900.00
	pack	Ring binder, 25mm, at least 10 pcs/pack	10	110.00	1,100.00
	pack	Ring binder, 32mm, at least 10 pcs/pack	10	170.00	1,700.00
	pc	Correction tape, at least 8M	100	35.00	3,500.00
	box	Paper clip, small	30	15.00	450.00
	box	Paper clip, big	30	25.00	750.00
	box	Clip, backfold, 19mm	30	18.00	540.00
	box	Clip, backfold, 25mm	20	30.00	600.00
	box	Clip, backfold, 32mm	20	35.00	700.00
	bottle	Glue, all purpose, 130g	10	55.00	550.00
	pad	Note pad, 2x3"	30	20.00	600.00
	pad	Note pad, 3x4"	30	25.00	750.00
	roll	Tape, packaging, 48mm	60	35.00	2,100.00
	roll	Fluorine, plastic	30	65.00	1,950.00
	can	Air freshener, aerosol type, at least 300ml/can	20	200.00	4,000.00
	can	Disinfectant spray, aerosol type, at least 350ml/can	100	200.00	20,000.00
	can	Insecticide, aerosol type, multi-insect killer, odorless, 500ml/can	20	320.00	6,400.00
	bottle	Alcohol, ethyl, 70% solution, 500ml per bottle	384	95.00	36,480.00
	gallon	Alcohol, ethyl, 70% solution, 1 gallon	30	350.00	10,500.00
	bottle	Liquid hand soap, at least 225ml/bottle	50	70.00	3,500.00
	pack	Toilet tissue paper, 2-ply, 12 rolls / pack	256	120.00	30,720.00
	box	Surgical face mask, 3-ply, 50pcs per box, FDA approved	384	150.00	57,600.00
	roll	Trashbag, black, large, 10pcs/roll	200	35.00	7,000.00
				TOTAL	384,090.00

Purpose: Office supplies to be purchased outside Procurement Service. (Please see attached CNAS)

Signature	Requested by: 	Approved by: 
Printed Name	MA. VICTORIA L. RIVERA	ANNRAY V. RIVERA
Designation	Chief, AFMD	Deputy Executive Director