



Republic of the Philippines
Department of Agriculture
PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY
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The BIDS AND AWARDS COMMITTEE
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Minutes of the Online Meeting Pre- Bid Conference

**Supply and Delivery of Modified Abaca Stripping Knife
(TAD- PhP 15,300,000.00)**

Date and Time : October 12, 2020, 9:21 AM
Place : PhilFIDA Online/Virtual Conference

Attendance List:

A. BAC Members

1. Ramon M. Branzuela (Chairperson)
2. Orlando D. Cocal (Vice Chairperson)
3. Remedios VJ. Abgona (Member)

B. BAC Secretariat

1. Marieta A. Rodriguez (Head)
2. Victor Y. Romano (Member)
3. Mohammad J. Kingking (Member)

C. TWG for Agricultural Machines and Equipment

1. Irma R. Rodis (Head)

D. End-user/s

1. Marian Joy G. Santos
2. Michael John Biccay (Alternate)

E. Observer/s

1. Venica Joy B. Manianglung (COA)
2. Emman Lanuza (BAFE)

F. Prospective Bidder/s

Company	Name of Representative	Email Address	Contact Nos.
NSB Engineering Designs and Fabrication (NEDF)	Charis Francisco		
Universal Commercial Corporation (UCC)	Kristine Mae Castillon		
Paragon International and Contractor Equipment (PICE)	Coleen Echanes		

The Pre-Bid Online/Virtual Conference was presided by Engr. Ramon M. Branzuela, BAC Chairperson.

Highlights of the Meeting:

- Engr. Marieta A. Rodriguez, BAC Head Secretariat did the roll call of the participants from the following groups; BAC, End Users, BAC Secretariat, TWG, Observer from COA and Prospective Bidders for the Procurement of the Supply and Delivery of Modified Abaca Stripping Knife.
- Engr. Irma R. Rodis, TWG Head clarified that the delivery of Modified Abaca Stripping Knife will be at the Central Office.
- Ms. Kristine Mae Castillon of UCC requested for an extension of another 30 days for the delivery period. Engr. Cocal said that the supplier is allowed for an extension with a maximum 90 days but for the approval of the Head of the Agency. He also mentioned that the concern of the End User is the quality of the blade and disapproved the 30 days request for extension by the supplier but they can request for an extension.
- Ms. Coleen Echanes of PICE asked, “What is the class or quality of the blade to be used.” Engr. Cocal said that it is a flat sheet subjected to heat treatment to attain 45-50 HRC hardness of the blade with serration.
- Ms. Charis Francisco of NEDF, commented on the cost of the MASK which is ₱ 2,000 per set. With the present situation due to the pandemic, the cost of the materials have increased and requested to reduce the number of units. Engr. Cocal said that the 2,000 per set is the result of market research and the Purchase Request is already approved and we cannot change the number of units.
- Dr. Abgona asked the suppliers from Paragon and Universal if they were amenable with the cost of ₱ 2,000 per set and they agreed on the cost of ₱ 2,000.00 per set.

- There was a clarification on the technical specification and the PhilFIDA Markings. Ms. Castillon said the design for mask was posted on the websiste of PhilFIDA but the design for the markings was not included. Engr. Domingo said that the markings will be aluminum engrave attached to the blade but Engr Cocal said that we can use a stamp per recommendation of Engr. Rodis and she will provide the design and specification for the markings and the series no. is a requirement of BAFE.
- NAMDAC certificate was also raised by Ms. Francisco. She mentioned that there are many requirement to be accomplished in the application for the certificate. Engr. Cocal said that they are going to clarify the matter with BAFE, but Engr. Rodis mentioned that it is PCAF that will issue a certificate.
- Ms. Castillon clarified the amount on the Single largest Contract. Dr. Abgona said that they can have a project which 50% and supported by other projects related to the project being procured.
- Ms. Castillon clarified if it is specific to machines or related to agricultural machines. Engr. Cocal said that it is generic and machines will be considered. Machine tools and devices was mentioned in the bid docs. The body agreed that it will be corrected to machines and or devices, tools.
- Ms. Manianglung, clarified if the request for an extension is upon the execution of the contract. Dr. Abgona said that the supplier can request during the process and can request only once.
- Mr. Romano also clarified the no. of times that the supplier can request for an extension. Dr. Abgona said they can only request once.

The online meeting was adjourned at 10:50 AM.

Prepared by:


MARIETA A. RODRIGUEZ
 Head BAC Secretariat

Approved :


RAMON M. BRANZUELA
 BAC Chairman