Appendix 60

PURCHASE REQUEST

Entity Name: **PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY** **Fund Cluster:**

Office/Section: AFMD-Records Section		PR No. 20-01-033 Responsibility Center Code:		Date: January 9, 2020	
Stock / Property No.	**Unit**	**Item Description**	**Quantity**	**Unit Cost**	**Total Cost**
	unit	**Rental/Lease of Black & White Multi-**	**3**	**109,800.00**	**329,400.00**
		Function Copier			
		Specifications:			
		- Unlimited Service Call			
		- Free Spare Parts Replacement			
		- Worry Free (maintenance for the duration of the contract)			
		- Free machine consumables such as toner, drum, developer (except copy paper)			
		- Free monthly preventive maintenance			
		- With 1% Spoilage Allowance			
		- Inclusive of 20,000 pages			
		P9,150.00/mo x 12 months = P109,800			
		P109,800 x 3 units = P329,400			
		X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X			
				TOTAL	**329,400.00**

PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY QUEZON CITY RECEIVED Date: 01/20/2020 By: BAC SECRETARIAT

Purchase Request 20-01-033 budget is within the AFMD Division approved 2020 APP 1/20/20 Date BAC Secretariat

Purpose: To photocopy official documents of the Central Office and the Office of the Auditor.

	Requested by:	**Approved by:**
Signature		
Printed Name	**ROSALINA P. LIZARDO**	**ANNRAY V. RIVERA**
Designation	Chief, AFMD	Deputy Executive Director