



Republic of the Philippines Department of Agriculture
PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY
3/F DA-PCAF Bldg., Department of Agriculture, Elliptical Rd., Diliman, Quezon City
BIDS & AWARDS COMMITTEE
Email: philfidabac@yahoo.com 273.AGRI (2474) / 9288756 to 65 Local 2652

Minutes of the Pre-Bid Conference:

Procurement of Branded & Brand New Drone Operated Geotagging Equipment and Geotagging Device (2 Lots) (TAD- PhP3,200,000.00)

Date and Time: October 18, 2019, 9:00 AM

Place: PhilFIDA Conference Room

Attendance:

A. BAC Members

1. Edel M. Dondonilla (Chairperson)
2. Orlando D. Cocal (Vice Chairperson)
3. Remedios VJ. Abgona (Member)
4. Constante J. Torio, Jr. (Provisional Member)

B. BAC Secretariat

1. Marieta A. Rodriguez (Head)
2. Edwin C. Castro (Member)
3. Victor Y. Romano (Member)
4. Apollo T. Domingo (Member)
5. Mohammad J. Kingking (Member)

C. TWG for Motor Vehicles and Fleet Cards

1. Mark Angelo S. Mallari (Member)

D. End-user/s

1. Marian Joy G. Santos

E. Observer/s

1. Venica Joy B. Manianglung (COA)

F. Prospective Bidder/s

Company	Name of Representative	Email Address	Contact Nos.
Lightnet Connect Systems Corp.	Melanie San Agustin	sales2@empgroupco.com	86422193 / 09178815396
Xitrix Computer Corporation	John Denuovo	Johng.denuovo@xitrix.net	09151182341
S1 Technologies Inc.	Donna Magrara	donnaMarie@s1technologies.com.ph	09177065615

Highlights of the Meeting:

- The BAC Chairperson presided the conduct of the Pre-Bid Conference and to start the activity, he requested somebody to lead the opening Prayer. Afterwards, he formally announced the start of the activity and humbly requested everyone to introduce themselves.
- The details regarding ITB, Bid Data Sheet, Special Conditions of Contract, Schedule of Delivery, and Technical Specifications were read by the members of the BAC Secretariat and the End User. Please find in herein detailed information of the afore said documents which were read and discussed:
 - The total Approved Budget for the Contract (ABC) is PhP3,200,000.00.
 - Bidders may participate for any one or both lots (Lots 1 to 2).

LOT NO.	NAME OF PROJECT	ABC (PhP)
1	Supply and Delivery of Branded and Brand New Drone Operated Geotagging Equipment with dual purpose camera, accessories and software (Enterprise Dual Series)	1,000,000.00
2	Supply and Delivery of Branded and Brand New Geotagging Device with Power Bank and Carrying Bag	2,200,000.00
	TOTAL	3,200,000.00

Schedule of Requirements

Lot 1 – Supply and Delivery of Branded & Brand New Drone Operated Geotagging Equipment with dual purpose camera, accessories and software (Enterprise Dual Series)

Item	Description	Quantity	Delivered, Weeks/Months
1	Supply and Delivery of Branded & Brand New Drone Operated Geotagging Equipment with dual purpose camera, accessories and software (Enterprise Dual Series)	1	Within 30 calendar days upon receipt of the Notice to Proceed
Delivery Site: PhilFIDA-Central Office 3/F DA-PCAF Bldg., Department of Agriculture, Elliptical Rd., Diliman, Quezon City			

Lot 2 - Supply and Delivery of Branded and Brand New Geotagging Device with Power Banks and Carrying Bags

Item	Description	Quantity	Delivered, Weeks/Months
1	Supply and Delivery of Branded and Brand New Geotagging Device with Power Banks and Carrying Bags	100	Within 20 calendar days upon receipt of the Notice to Proceed
Delivery Site: PhilFIDA-Central Office 3/F DA-PCAF Bldg., Department of Agriculture, Elliptical Rd., Diliman, Quezon City			

- The bidder's SLCC similar to the contract to be bid should have been completed within *two (2) years* prior to the deadline for the submission and receipt of bids.
- Bids must be duly received by the BAC Secretariat on or before November 4, 2019, at 9:00 AM and bid opening shall be conducted at 9:30 AM at PhilFIDA Conference Room.
- The Bidders shall drop three (3) copies of their duly accomplished eligibility requirement, technical and financial proposals in two (2) separate sealed envelopes in the bid box located at the above-mentioned address Bids will be valid until 120 calendar days from date of bid opening.

- The Technical Specifications to be amended/added will appear in the Supplemental Bid Bulletin that will be posted in PhilGEPS. Items are listed below:

Lot 1 – Supply and Delivery of Branded & Brand New Drone Operated Geotagging Equipment with dual purpose camera, accessories and software (Enterprise Dual Series)

- 24GB Internal storage, to be removed.
- 90 degrees, to be replaced with -90 degrees
- Drone Backpack to be replaced with Drone Carrying Case Waterproof Hard EVA foam
- Thermal Imaging and FLIR MSX Technology to be removed in Annex A.

Lot 2 - Supply and Delivery of Branded and Brand New Geotagging Device with Power Banks and Carrying Bags

- Additional requirement: 3 years warranty for geotagging device, 7 days Outright Replacement for Factory Defect. 1 year warranty for power bank only.
- It was suggested by the COA representative that the Geotagging Device, Power Bank and Carrying Bag must be separately itemized, corresponding the price item. It was agreed that the following MOOE price serve as the guidance as our example for the price per item to wit: a) Geotagging device cost PhP14,999.00 pesos; b) power Bank cost PhP3,500.00 pesos; and c) Carrying Bag cost PhP3,500.00 pesos only.

- The meeting was adjourned at 11:20 AM after it was moved and seconded by the BAC Member.

Prepared by:



APOLLO T. DOMINGO

Approved by:

EDEL M. DONDONILLA
BAC Chairman