

Republic of the Philippines
 Department of Agriculture
PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY
 Bids and Awards Committee (BAC) – Tel. No. (02) 9288756 loc. 2652

ELIGIBILITY CHECK – GOODS

BIDDER: _____ ABC: _____ DATE: _____
 PROCUREMENT PROJECT: _____

First Envelope – ELIGIBILITY & TECHNICAL COMPONENTS	PASS/FAIL
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A. ELIGIBILITY DOCUMENTS (CLASS “A” Documents)

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| 1. Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as stated in the BDS; | _____ |
| 2. Mayor’s permit issued by the city or municipality where the principal place of business of the prospective bidder is located; | _____ |
| 3. Statement of all its ongoing and completed government and private contracts within the period stated in the BDS, including contracts awarded but not yet started, if any. | _____ |
| 4. Audited financial statements, stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from bid submission; | _____ |
| 5. NFCC computation in accordance with ITB Clause 5.5; and, | _____ |
| 6. Tax clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR. | _____ |

B. TECHNICAL DOCUMENTS

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| 1. Bid Security (any of the following) | |
| a. Cash or cashier’s/manager’s check issued by a universal or commercial bank -2% of ABC; | _____ |
| b. a bank draft/guarantee or an irrevocable letter of credit issued by a foreign bank, it shall be accompanied by a confirmation from a Universal or Commercial Bank; | _____ |
| c. a Surety Bond, it shall be accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments; | _____ |
| d. Bid Securing Declaration. | _____ |
| 2. Conformity with technical specifications, as enumerated and specified in Sections VI and VII of the Bidding Documents which may include delivery schedule and after-sales service/parts. | _____ |
| 3. Sworn statement in accordance with Section 25.2(a)(iv) of the IRR of RA 9184 and using the form prescribed in Section VIII. (Omnibus sworn Statement). | _____ |

Second Envelope – FINANCIAL COMPONENT

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| 1. Financial Bid Form, which includes bid prices and the bill of quantities and the applicable Price Schedules, in accordance with ITB Clauses 15.1 and 15.4; | _____ |
| 2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification from the DTI, SEC, or CDA issued in accordance with ITB Clause 27, unless otherwise provided in the BDS; and | _____ |
| 3. Any other document related to the financial component of the bid as stated in the BDS . | _____ |

BAC Member